

Employee Protection (Whistleblower) Policy

[Your Council] Resource Conservation and Development Council (HVRC&D)

ADOPTED BY **[YOUR COUNCIL]** RESOURCE CONSERVATION & DEVELOPMENT COUNCIL, INC., BOARD OF DIRECTORS

Date Adopted: September 24, 2012

If any employee reasonably believes that some policy, practice, or activity of **[Your Council]** Resource Conservation and Development (**[XXRC&D]**) is in violation of law, a written complaint must be filed by that employee with the Executive Director or the Board President.

It is the intent of **[XXRC&D]** to adhere to all laws and regulations that apply to the organization and the underlying purpose of this policy is to support the organization's goal of legal compliance. The support of all employees is necessary to achieving compliance with various laws and regulations. An employee is protected from retaliation only if the employee brings the alleged unlawful activity, policy, or practice to the attention of **[XXRC&D]** and provides the **[XXRC&D]** with a reasonable opportunity to investigate and correct the alleged unlawful activity. The protection described below is only available to employees that comply with this requirement.

[XXRC&D] will not retaliate against an employee who in good faith, has made a protest or raised a complaint against some practice of **[XXRC&D]**, or of another individual or entity with whom **[XXRC&D]** has a business relationship, on the basis of a reasonable belief that the practice is in violation of law, or a clear mandate of public policy.

[XXRC&D] will not retaliate against employees who disclose or threaten to disclose to a supervisor or a public body, any activity, policy, or practice of **[XXRC&D]** that the employee reasonably believes is in violation of a law, or a rule, or regulation mandated pursuant to law or is in violation of a clear mandate of public policy concerning the health, safety, welfare, or protection of the environment.

My signature below indicates my receipt and understanding of this policy. I also verify that I have been provided with an opportunity to ask questions about the policy.

Employee Signature

Date